

Berrysburg Borough Mayor's
Monthly Report
November 14, 2011

**No Permits or Expenditures this month.*

Old Business:

Mr. Witmer's Burner: Withdraw Citation? Treat as Nuisance Condition or Have Solicitor File Injunction? **The Operating without a Permit Citation is to be withdrawn. Further or future complaints or issues will be treated as an ongoing Nuisance Condition and cited as such!*

Roger Stoneroad & Kassy Snyder Property: Trash is still accumulating. **No resolution of this issue, no response from first citation issued, second citation will be issued ASAP.*

***Shaffer Property:** *Some repairs have been made, however Mr. Shaffer has defaulted on the monthly reporting to council condition agreed upon. Mayor will try to contact Mr. Shaffer. His continuing failure to abide with the agreed upon conditions and repairs will result in the issuance of a Nuisance Citation.*

Header Property, 124 S. Market: Contacted Tami about pool & property.
**Tami will contact her husband's father to see if he will drain pool.*

Square Maintenance & Tree Trimming & Clean-up

Tree Removal: NE Corner of Community Center, Front of Mervin's & Hassinger's & SE Corner of Square

NW Corner Hedge Trimming

S. Second & S. Main Street Drain: Temporary drain pipe installed to drain parking area and open area around the drain has been packed & sealed with cracker dust.
** Patching can be deferred to spring 2012 paving projects.*

Spring Road Projects: Storm Drain & Pipe Repairs, & SW System Outlet

Road Signs: Cowden St. Name Sign & 6 arrows for No Parking Signs
S. Second & Mill Rd. Signs *missing*; need replaced. **Cowden St. & Arrows will be ordered.*

Brake Retarder Prohibition: PennDOT Study Request, Approval, & Ordinance Draft.
**PennDOT requires proof of ability to enforce prohibition in advance of conducting a study. Enforcement options can be explored.*

Square Sight Distance: PennDOT Study Request
**A request will be made to PennDOT to conduct a Sight Distance Study at the square, to assist in the determination of where the No Parking Zones should officially be, and what other obstructions such as signs or rogue trees should be moved or removed.*

Stormwater Management Ordinance Amendments & Fees:

** Initial Application Fee set at \$10.00.*

Berrysburg Borough Mayor's
Monthly Report
November 14, 2011

New Business:

Tax Collection Contract & Ordinance/Resolution

** No contract needed. Resolution needed to appoint Keystone as Borough Income Tax Officer.
* Letter should be sent to the Upper Dauphin Tax office officially informing them of the changes being made and requesting the forwarding of the borough's tax records to the Keystone Collections Group. *Letter should also be sent to the UDA School District supporting any action legal or otherwise towards the UDTO for any issues which may arise during or after this change over process.*

County EMC Items: Kirsten Cohick DC EMA

Need: New Emergency Operation Plan (EOP) - adoption resolution (2009 last) every 2 years update.

1. Notification and Resource Manual (NARM) borough/twp - needs reviewed, updated and submitted to DC EMA
2. Borough Emergency Mgt Check List needs reviewed & updated
3. Hazardous Mitigation Adoption Resolution
4. Municipal EMC?

**EMA items will be completed ASAP.*

Auditors, Audits, & Audit Reports

2012 Meeting Schedule

**Meeting Schedule Set*

Christmas Lights: Bucket truck?

**Working on it!*