

**Minutes**  
**Berrysburg Borough Council**  
**December 12, 2011**

Meeting was called to order at 7:00 with the Pledge of Allegiance with the following members present – Marlin Troutman, Mervin Mace, Jody Boyer, Robin Snyder, Janet Bechtel, Mayor - Michael Ward, President – Scott Harner, Vice President - Timothy Weaver, and Secretary/Treasurer - Diane Kennedy.

Also present were residents Allen Shiro, Ashley Koppenhaver, Crystal Scheib, Lorraine Ferree, and Deb Libby.

Minutes for the November meeting were approved by a motion from Jody Boyer, and second by Robin Snyder, all in favor.

Treasurer Report for November was approved by a motion from Mervin Mace, second by Marlin Troutman, all in favor.

Correspondence received was read by secretary for council members' information.

Public Comments – none.

**Old Business:**

A motion was made by Jody Boyer to accept the 2012 budget, second by Janet Bechtel, all in favor.

Michael Ward discussed the following: Shaffer property, Witmer Burner, Stoneroad citation, Header property, spring road projects, and road signs (see attached mayor's report).

Jody Boyer made a motion to send a citation to Joseph Shaffer regarding his property, second by Robin Snyder, all in favor.

Timothy Weaver made a motion to adopt Resolution 2011-02, Dauphin County Hazardous Mitigation Plan, second by Jody Boyer, all in favor.

Timothy Weaver made a motion to adopt Resolution 2011-03, Dauphin County Updated Emergency Operation Plan, second by Mervin Mace, all in favor.

Jody Boyer made a motion to adopt Resolution 2011-04, to appoint Keystone Collections Group to collect earned income taxes, second by Marlin Troutman, all in favor.

Jody Boyer made a motion to adopt Resolution 2011-05, EIT and budget adoption, second by Timothy Weaver, all in favor.

Robin Snyder gave a COG meeting report including discussions on the local income tax changes. The secretary will call Keystone Collections regarding the borough tax records they should be receiving from Upper Dauphin Income Tax Office. At the COG meeting, redistricting maps were distributed. The COG 2012 dues are the same as last year. The next COG meeting will be on January 19<sup>th</sup> at the Wayne Township building. There will be no December meeting.

Appointing another solicitor was discussed and Robin Snyder made a motion to pursue obtaining another solicitor for next year, second by Timothy Weaver, all in favor.

The need of an emergency management coordinator was discussed as Shawn Leitzel will no longer be the coordinator for the borough.

**New Business:**

Mervin Mace made a motion to appoint Steve Starr to a 5 year term on the sewer authority, second by Timothy Weaver, all in favor.

Scott Harner discussed purchasing a laptop for the NIMS courses. Mervin Mace made a motion to purchase a laptop with an operating system, second by Robin Snyder, all in favor.

Tom Davis cannot shovel snow on the square sidewalks on weekends. The insurance agent suggested that certificates of insurance are obtained for all subcontractors including snow shoveling. The grass mowing duties at the square were discussed.

A motion was made by Timothy Weaver to pay the borough bills, second by Robin Snyder, all in favor.

Motion to adjourn by Timothy Weaver, second by Jody Boyer, all in favor.

Respectfully submitted,  
Diane Kennedy  
Borough Secretary