

**Minutes**  
**Berrysburg Borough Council**  
**November 14, 2011**

Meeting was called to order at 7:00 with the Pledge of Allegiance with the following members present – Marlin Troutman, Mervin Mace, Jody Boyer, Robin Snyder, Janet Bechtel, Mayor - Michael Ward, President – Scott Harner, and Secretary/Treasurer - Diane Kennedy.

Also present were residents Allen Shiro, Lorraine Feree, Greta Collins, Bill Neiswander, and Deb Libby.

Minutes for the October meeting were approved by a motion from Jody Boyer, and second by Robin Snyder, all in favor.

Treasurer Report for October was approved by a motion from Mervin Mace, second by Marlin Troutman, all in favor.

Correspondence received was read by secretary for council members' information including the requirement for the local audit to be completed online this year and the need of an Emergency Management Coordinator as Shawn Leitzel will be leaving this position as of January 1, 2012.

Public Comments –Lorraine Ferree questioned the Shaffer property. There is no update since Joseph Shaffer was not present.

Bill Neiswander discussed plans for his property including storm water management.

**Old Business:**

Jody Boyer made a motion to follow up on the Shaffer property with an inspection and if no significant repairs a citation will be issued by next month (nuisance ordinance), second by Robin Snyder, all in favor.

Mervin Mace made a motion to advertise the preliminary budget and to use savings monies to balance the budget, second by Robin Snyder, all in favor.

The 2012 meeting dates of January 3<sup>rd</sup>, February 13<sup>th</sup>, March 12<sup>th</sup>, April 9<sup>th</sup>, May 14<sup>th</sup>, June 11<sup>th</sup>, July 9<sup>th</sup>, August 13<sup>th</sup>, September 10<sup>th</sup>, October 8<sup>th</sup>, November 12<sup>th</sup>, and December 10<sup>th</sup>, will be advertised.

Jody Boyer made a motion to advertise the resolutions for the County Hazardous Mitigation Plan and the Emergency Operation Plan with changes at the next meeting, second by Robin Snyder, all in favor.

## **New Business:**

Janet Bechtel made a motion to change from Upper Dauphin Income Tax Office to Keystone Collections Group effective January 1, 2012, second by Marlin Troutman, all in favor. A certified letter will be sent to Upper Dauphin Income Tax Office indicating the above.

Marlin Troutman made a motion to advertise the resolution to appoint Keystone Collections Group as the new tax collection agency for the borough, second by Robin Snyder, all in favor.

Robin Snyder made a motion to appoint Michael Ward as a representative to the Tri-County Planning Commission, second by Jody Boyer, all in favor.

Robin Snyder made a motion for the storm water management fee to be actual engineering costs and \$10 administrative fee which is all paid for by the applicant, second by Marlin Troutman, all in favor.

Michael Ward discussed the following: PennDot study to prohibit brake retarders and site distance study at square, Stewart Witmer's burner (treat as a nuisance), trash on the Stoneroad property, brush pile on the square, hanging the Christmas lights, and temporary drain at Stewart Witmer's.

Marlin Troutman made a motion to withdraw the citation regarding Stewart Witmer operating his outdoor burner without a permit, second by Jody Boyer, all in favor.

A motion was made by Mervin Mace to pay the borough bills, second by Marlin Troutman, all in favor.

Motion to adjourn by Marlin Troutman, second by Janet Bechtel, all in favor.

Respectfully submitted,  
Diane Kennedy  
Borough Secretary